



The Water Jetting Association

Thames Innovation Centre – 2 Veridion Way (Off Waldrist Way) – Erith – Kent DA18 4AL

Tel: +44 (0) 208 320 1090

Fax: +44 (0) 208 320 1094

Email: enquiries@waterjetting.org.uk

Web: www.waterjetting.org.uk

MEMBERSHIP APPLICATION FORM

We (Name of Firm):

Hereby apply to be elected members of the Water Jetting Association (*hereafter referred to as the WJA*) upon the conditions set out in the Constitution and Bye-Laws for the time being in force. These will be observed by us at all times and we also agree to be bound by them, including any amendments or changes which may come into force at any future time. We also agree that the WJA may keep our details in an electronic form and may make use them in connection with its business.

In particular, if we are accepted as members of the WJA, we agree to adopt and abide by the *Charter of Professional Conduct* incorporating the following principles.

1. Legality & Fairness:

Members will ensure that they conduct themselves and their business in a legal, lawful and socially responsible manner and that they uphold principles of fairness and equal opportunity and business practices which are free from any form of unlawful discrimination whether on the grounds of age, sex, race, disability or otherwise.

2. Competence & Professional Standards:

Members will guarantee that all business affairs are administered in a thoroughly competent and professional manner.

3. Honesty & Integrity:

Members will adopt an attitude in all business relationships which is totally honest, diligent and faithful as regards not only all contracts or agreements into which you enter freely but also any other business arrangements and obligations.

4. No Prejudicial Action:

Members will refrain from any conduct or action that is prejudicial or detrimental to the interests of The Water Jetting Association (WJA) and will not act in any manner which is likely to bring themselves, their profession or the WJA into disrepute.

5. Active Participation:

Members will undertake to become active participants within The Water Jetting Association accepting all the rules and promoting them within their organisation and agreeing to support all common objectives.

6. Compliance with Codes of Practice

Members undertake that any work which they perform will be carried out according to the requirements of the relevant Code of Practice published by The Water Jetting Association.

7. Expulsion for Breach

Any breach of this Charter by members will be dealt with in accordance with the Constitution and Byelaws of the WJA and may lead to expulsion from the WJA.

Adopted Unanimously by the Council of the Water Jetting Association in 2012.

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On consideration of our application to become a full member of the WJA, we confirm that we have read the *Criteria for Membership* which was enclosed and we confirm that we meet the criteria for **Category C.....** Membership in full

1 The non-refundable **Administration Fee** of: £..... + Vat

2 Payment for our **Current Year's Subscription** of: £+ Vat **Full Membership of Category C.....**

We undertake to pay the subscription and such levies or other payments as shall be determined from time to time by the Association in General Meeting and in the manner and at such times as laid down in the Bye-Laws or as determined by the Association in General Meeting. We undertake to give any further particulars in addition to those requested in Part II of this form, in connection with this application and hereafter as and when required by the Association or to permit authorised Officers of the Association to inspect our operations for the purpose of assessing our suitability for membership and subsequently to ascertain whether standards are being maintained. We also undertake to notify the Association in writing of any changes in this firm relevant to membership of the Association.

Signed: Print Name:

Dated:

For and On Behalf of the Company named in the first paragraph of this form.



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WJA MEMBERSHIP APPLICATION /RENEWAL / AUDIT FORM

1. COMPANY DETAILS:

Full name of firm applying for membership:

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Company Legal Status:

Company Registration No:

Certificate of Incorporation:

2. **VAT No:**..... (Attach copy of Certificate)

3. Registered Address or Address of Head Office:

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..... Post Code:

Telephone Number: Fax Number:

Company Contact for correspondence:

Email Address of Company Contact:

Telephone No:

Mobile No:

Address of Primary Base, Works, Depot or Workshops (if different from above):

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..... Postcode:

Telephone No:



4. Names & Designations of all Partners / Directors Names & Company Secretary:

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Areas of Business: e.g. Hydro-demolition, Drain & Sewer Cleaning, Training etc.

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5. WATER JETTING EQUIPMENT:

Please list Water Jetting Equipment Owned showing Max Working Pressure:

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Please list Water Jetting Equipment operated under a Lease / Rental contract showing Max Working Pressure:

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Specify Plant & Machinery Maintenance and Testing Procedures:

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6. Bankers Name, Address, Telephone No. and Contact Name:

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7 Accountants Name, Address, Telephone No and Contact Name:

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Please attach a statement from your Auditors certifying that they have inspected and approved your records for your last financial year and stating the period covered by this statement.

8. Record of Trading (Minimum 6 months):

How many years has your firm been trading?

- Under its current name: Years
- Under former names: Years

Please give name(s) formerly used (if any):

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Please list names of other firms in your 'group' which undertake Water Jetting and Water Jetting Related Activities in addition to that named in Section: 1.

Application(s) should be made for them to become Full Members in their own name if they have a distinct identity.

If they trade under a separate VAT or Company Registration number they are not entitled to be called members under this application. A separate application should be made for which the normal membership subscription would apply.

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9. Personnel Employed:

Please state your average number of Personnel employed during the last 3 years

- a) PAYE Full Time Staff:
- b) Part-time Staff:



10. Training:

Are all your operators trained in High Pressure Water Jetting? **YES / NO**

If YES - How were they trained?

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Please name / list the courses attended:

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Do your Operators / Supervisors / Managers hold any other Safety Qualifications?
e.g. IOSH, Nebosh - Please list:

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11. INSURANCE:

Please attach copies of the Insurance Certificates detailing the following:

Public Liability Insurance Expiry date:

Employer Liability Insurance Expiry date:

Professional Indemnity Expiry date:

Hired-in Plant Insurance Expiry date:

Motor Insurance Expiry date:



12. POLICIES:

Do you have published Policies which comply with current legislation for the following?

QUALITY:

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HEALTH & SAFETY:

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ENVIRONMENTAL:

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EQUAL OPPORTUNITIES:

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TRAINING:

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Please provide copies and details of any Accreditations:

e.g. ISO 9001, ISO 14001, OHSAS 18001 etc.

Please attach a copy of your sub-contractors tax certificate - Form 714C (if applicable).



13. TURNOVER:

Please state your total and 'sector' turnover in your last 3 financial years.

Total Turnover
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Water Jetting Turnover
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14. ACCIDENTS & INCIDENTS:

Have you received any Prohibition/Improvement notices in the last 5 years? **YES / NO**

If Yes include details:

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Have you had any reportable accidents under RIDDOR in the last 2 years? **YES / NO**

If Yes include details:

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Have you had any Lost Time Accidents in the last 2 years? **YES / NO**

If Yes include details:

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DIRECTORS' AND / OR PRINCIPALS DECLARATION:

I declare that none of the principals have liability for undischarged debt resulting from previous Bankruptcy proceedings or were Directors of a Limited Company which went into liquidation with undischarged debts.

Signature: **Date;**

Print Name:

Position in Company:

For and behalf of: