



The Water Jetting Association

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MEMBERSHIP APPLICATION FORM - PART 1

We (Name of Firm):

Hereby apply to be elected members of the Water Jetting Association (*hereafter referred to as the WJA*) upon the conditions set out in the Constitution and Bye-Laws for the time being in force. These will be observed by us at all times and we also agree to be bound by them, including any amendments or changes which may come into force at any future time. We also agree that the WJA may keep our details in an electronic form and may make use them in connection with its business.

In particular, if we are accepted as members of the WJA, we agree to adopt and abide by the *Charter of Professional Conduct* incorporating the following principles.

1. Legality & Fairness:

Members will ensure that they conduct themselves and their business in a legal, lawful and socially responsible manner and that they uphold principles of fairness and equal opportunity and business practices which are free from any form of unlawful discrimination whether on the grounds of age, sex, race, disability or otherwise.

2. Competence & Professional Standards:

Members will guarantee that all business affairs are administered in a thoroughly competent and professional manner.

3. Honesty & Integrity:

Members will adopt an attitude in all business relationships which is totally honest, diligent and faithful as regards not only all contracts or agreements into which you enter freely but also any other business arrangements and obligations.

4. No Prejudicial Action:

Members will refrain from any conduct or action that is prejudicial or detrimental to the interests of The Water Jetting Association (WJA) and will not act in any manner which is likely to bring themselves, their profession or the WJA into disrepute.

5. Active Participation:

Members will undertake to become active participants within The Water Jetting Association accepting all the rules and promoting them within their organisation and agreeing to support all common objectives.

6. Compliance with Codes of Practice

Members undertake that any work which they perform will be carried out according to the requirements of the relevant Code of Practice published by The Water Jetting Association.

7. Expulsion for Breach

Any breach of this Charter by members will be dealt with in accordance with the Constitution and Byelaws of the WJA and may lead to expulsion from the WJA.

Adopted Unanimously by the Council of the Water Jetting Association in 2012.

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On consideration of our application to become a full member of the WJA, we confirm that we have read the *Criteria for Membership* which was enclosed and we confirm that we meet the criteria for **Category C**..... Membership in full

1 The non-refundable **Administration Fee** of: £.....

2 Our payment for our **Current Year's Subscription** of: £ for **Full Membership of Category C**.....

We undertake to pay the subscription and such levies or other payments as shall be determined from time to time by the Association in General Meeting and in the manner and at such times as laid down in the Bye-Laws or as determined by the Association in General Meeting. We undertake to give any further particulars in addition to those requested in Part II of this form, in connection with this application and hereafter as and when required by the Association or to permit authorised Officers of the Association to inspect our operations for the purpose of assessing our suitability for membership and subsequently to ascertain whether standards are being maintained. We also undertake to notify the Association in writing of any changes in this firm relevant to membership of the Association.

Signed: Print Name:

Dated:

For and On Behalf of the Company named in the first paragraph of this form.



MEMBERSHIP APPLICATION FORM – PART 2

1 COMPANY DETAILS:

1.1 Full name of firm applying for membership:

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1.2 Registered Address or Address of Head Office:

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..... **Postcode:**

Telephone No: **Fax No:**

Email:

1.3 Address of Primary Base. Works, Depot or Workshops (if different from above):

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..... **Postcode:**

Telephone No: **Fax No:**

1.4 Company Registration No:

1.5 VAT Registration Number:

1.6 Person(s) to contact and to whom correspondence is to be sent:

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Address (if different from 1.3 above:

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..... **Postcode:**

Telephone No: **Fax No:**

Email:



1.7 Names & Designations of all Partners / Directors & Company Secretary:

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1.8 Insurance Cover – Please attach copy of the Insurance Certificate detailing the following:

- Overall Company Insurance Liability Cover
- Employers Liability Cover
- Public Liability Cover
- Indemnity for Accidents with High Pressure Water Jetting Equipment

1.9 Please give a brief resume of your firm, defining management structure, and listing the following:

- Water Jetting Equipment Operated
- Types of Water Jetting Work Undertaken
- Specify Plant and Machinery Maintenance and Testing Procedures

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1.10 Approximate area of office space from which you operate: Square Metres

Has 'Planning Permission' been granted for its use? Yes / No

1.11 Please state the approximate area of your Depot or Workshop:Square Metres

Has 'Planning Permission' been granted for its use? Yes / No:

2 Please attach copies of any Company Sales Literature

3 REFERENCES:

3.1 Bankers Name, Address, Telephone No. & Contact Name:

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3.2 Accountants Name, Address, Telephone No. & Contact Name:

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3.3 Please attach a statement from your Auditors certifying that they have inspected and approved your records and accounts for your latest financial year and stating the period covered by this statement.

4 RECORD OF TRADING OPERATIONS:

4.1 How many years has your firm been trading?

- Under its present name:Years
- Under former name(s): Years

Please give name(s) formerly used (if any):

4.2 Please list names of other firms in your 'group' which undertake Water Jetting and Water Jetting Related Activities in addition to that named in 1.1 above. Application(s) should be made for them to become Full Members in their own name if they have a distinct identity. If they trade under a separate VAT or Company Registration Number they are not entitled to be called members under this application. A separate application should be made for which the normal membership subscription would apply.

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4.3 Please attach a copy of your sub-contractors Tax Certificate – Form 714C (if applicable)

4.4 Please state your average number of personnel employed during the last 3 years

a) PAYE full time staff:

b) Part-time staff:

4.5 a) Are all your operators trained in High Pressure Water Jetting? YES / NO

b) If YES – How where were they trained? Please name / list the courses attended.

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4.6 Do you have a published Health & Safety Policy which complies with current legislation?

If Yes, please enclose a copy YES / NO

4.7 Please state your Total and 'Sector' Turnover in your last 3 financial years:

Total Turnover:

Turnover of Water Jetting
Activities:

5 DIRECTORS' AND / OR PRINCIPALS' DECLARATION:

I declare that none of the Principals have liability for undischarged debt resulting from previous Bankruptcy proceedings or were Directors of a Limited Company which went into liquidation with undischarged debts:

Signature: Date:

Position in Company:

For and on behalf of: